



Community Services for Independence NORTH WEST

CSINW is looking for a reliable, dedicated, caring and objective individual to be a part of the Team,
as an **ASSISTANT PROGRAM COORDINATOR**
Location - KENORA, ON

This permanent full-time position will assist the Program Coordinator of the SUPPORTIVE HOUSING &
OUTREACH ATTENDANT PROGRAM
commencing immediately, 36 hrs per week/4 days week,
may involve some weekends and/or evenings and midnights

Community Services for Independence North West (CSINW) is recognized as a leading community support service provider, enabling persons with physical disabilities and seniors the opportunity to live independently in NW Ontario since 1975.

If you are an experienced dynamic leader - with expertise in creating positive working environments – have a passion for empowering persons with physical disabilities and have the skills and experience to excel in this role, we encourage you to apply. In this pivotal role, you will be responsible for overseeing and coordinating the Outreach Attendant program and supervising front-line staff providing personal support services to our consumers. Your leadership will ensure the delivery of high-quality personal support services that upholds our commitment to independent living and empowerment.

What you'll do and what you'll bring

- Applicants should have work experience in the human services field. Experience supervising staff and case management is an asset.
- Post secondary education in a social services field is an asset.
- Ability to perform activities of daily living to support persons with physical disabilities in their homes.
- Ability to work independently and liaise with community agencies.
- Excellent written, oral and interpersonal skills is essential. Superior organizational and problem-solving skills.
- Ability to work with minimum supervision and as part of a team.
- Must be available for on-call. Experience working with Alayacare, Word and Excel an asset. Must own a vehicle and be able to travel within the Kenora area.
- Availability to work all shifts within a 24/7 program, if required.

What we offer

- Competitive salary range \$62,468.64 - \$68,379.48 with full employer paid benefits package
- 4-day work week supporting a healthy work/life balance and a supportive team environment

For a detailed description of this job visit:

[Career Opportunities | Community Services for Independence North West](#)

Interested applicants are invited to submit a
cover letter and resume to:

HR@csinw.ca or by mail to:

Community Services for Independence North West
Human Resources

101 Syndicate Ave. N., Suite 505

Thunder Bay, ON P7C 3V4

Please include posting #: **CSINW-2026-03**

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“Independence by Choice”